NCCMT Registry of Knowledge Translation Methods and Tools for Public Health
INCLUSION TOOL

Use the companion manual to complete this tool for each resource located through the search strategy.

SECTION I: RESOURCE AND REVIEWER IDENTIFICATION

Resource Title			
Search/Screening Ref ID#		**Search Strategy**	
Resource Author(s)		**Author(s)' Organization**	
Resource Year		**Most Recent Version?**	☐ Yes ☐ No
Reviewer #1		**Review Date 1**	
Reviewer #2		**Review Date 2**	

SECTION II: INCLUSION CRITERIA

	Criteria	Rating				Clarification	
		YES	**NO**	**MAYBE***	**NA**	**Details**	**Comments**
1	Does the resource contain a method and/or a tool?	☐	☐	☐	☐	If YES, check one: ☐ Method ☐ Tool ☐ Contains both a method and a tool	
2	Is the method/tool used for knowledge translation (i.e., synthesis, dissemination, exchange, and/or application)?	☐	☐	☐	☐	If YES, check all that (may) apply: ☐ Synthesis ☐ Dissemination ☐ Exchange ☐ Application	
3	Is the method/tool relevant to public health or could it be adapted for public health?	☐	☐	☐	☐	If YES, check one: ☐ Stated specifically by developer ☐ Seems reasonable (reviewer's judgment)	
4	Is the method/tool available in English? [pilot criterion]	☐	☐	☐	☐	If NO, check which language(s): ☐ French ☐ Other (specify)	
5	If the response to question 1 is NO, is this resource supplementary material	☐	☐	☐	☐	If YES, specify the Search and Screening RefMan ID# of primary	

for a method/tool?				source	

* If MAYBE is checked for any item do not proceed to Section III until discussion with other Reviewer or Project Lead resolves a YES or NO rating.

SECTION III: DECISION / NEXT STEP

Criteria Ratings	Check One	Decision	Status
YES to 1, 2, 3 and 4 NA to 5	☐	**Pursue Lead**	**Active**
YES to 1, 2 and 3 NO to 4 NA to 5	☐	**On Hold: Language**	**Review Later**
NO or NA to 1, 2 and/or 3 NO to 5	☐	**Stop**	**Discard**
NO or NA to 1, 2 and/or 3 YES to 5	☐	**Link to Primary Source**	**Supplementary Material**

Check when complete:

☐ Information entered into Tracking database